

## **SOUTH OF SIXTY CLUB BYLAWS**

### **ARTICLE I: NAME & PURPOSE**

#### Section A: Name

The name of this club shall be **South of Sixty Club (known as SOS)**.

#### Section B: Purpose

The purpose of this club shall be:

1. To provide a mechanism for young minded Villagers age 40 and under age 60 to meet one another.
2. To maintain a social club for Village residents aged 40 and under age 60, for camaraderie, planned events, and activities.

### **ARTICLE II: MEMBERSHIP & DUES**

#### Section A: Eligibility / Membership

1. New membership shall be open to Residents (property owners and renters) of "The Villages" who are 40 years old and who have not yet reached the age of 60 years old and have made full payment of annual dues. For couples, both persons can join the Club as long as one spouse/partner is under the age of 60. Proof of Age & Residency will be required for membership (i.e. The Villages ID for residency and Driver's License for date of birth).
2. Past members who 'aged -out' under the previous By-Laws may rejoin as new members.
3. The membership year shall be from May 1st through April 30th of the following year.
4. Membership is defined as an individual membership.
5. Membership is intended to be limited to 1,200 members. Once the limit is reached, a waiting list will be created and maintained by the Membership Director.
6. Residents must utilize electronic registration on the website to become members. Benefits of membership may be enjoyed immediately upon receipt of proof of age, proof of residency, payment of dues, and signing of the liability waiver.

#### Section B: Dues

1. The Executive Board shall set dues in February of each year.
2. Renewals will be accepted any time after March 1st.
3. New members joining after March 1st will enjoy membership until April 30th of the following year.
4. If a member wishes to withdraw from the group at any time, no dues refunds nor portion thereof will be refunded.

### **ARTICLE III: MEETINGS**

#### Section A: Membership Meetings

1. Regular membership meetings shall be held on the second Saturday of every month. Meeting dates and times may be altered in cases specified by the Executive Board.
2. The interim or designated Officers shall determine when and where the monthly meetings will be held in accordance with the Villages Lifestyle Guidelines to operate South of Sixty.
3. Monthly membership meeting attendance will be in accordance with the occupancy rules of the room assigned at The Villages Recreation Center.

### Section B: Board Meetings

1. Board members may meet monthly at an agreed upon location, date, and time.
2. A quorum of Board members must participate to constitute a meeting of the Board.

### Section C: Special Meetings

1. Special meetings may be called by the Board.

### Section D: Rules

1. Parliamentary Authority: Robert's Rules of Order shall govern this club in all cases to which they are applicable.
2. Quorum: A quorum shall consist of a simple majority of the voting members present at the meeting.
3. Each February, the upcoming open Board and Coordinator positions will be announced to all Club members via email.
4. An annual general membership meeting will take place each March to nominate and vote on the nominees for open positions (Board and Coordinators). An announcement will be made in February to alert members to the general membership meeting scheduled for March.

## **ARTICLE IV: OFFICERS**

### Section A: Board

1. Eligibility:
  - a. Board members must be full-time resident owners in The Villages.
  - b. Board members must be between the ages of 40 and 60. However, if no one under the age of 60 applies for a Board position, a person over the age of 60 may serve.
2. The Board shall consist of the President, Vice President, Treasurer, Secretary, Social Events Director, Membership Director, and a Member-at-Large.

### Section B: Terms of Office

1. The Board shall be elected positions.
2. Nominations will be presented to the membership at the March general membership meeting and posted on the website by the March meeting date each year. Voting will take place by the members in attendance at the March general membership meeting.
3. The positions of President, Membership Director, Social Events Director, and Board Member At-Large will be elected on odd numbered years. The positions of Vice President, Treasurer, and Secretary will be elected on even numbered years.

### Section C: Vacancies

1. A vacancy in any office because of death, resignation, or disqualification, or otherwise, may be filled or appointed by the remaining Board for the unexpired portion of the term.

### Section D: Duties

Duties of the Officers shall be as follows:

1. The President shall:
  - a. Administer all business of the organization as provided for herein the By-Laws document.
  - b. Review the agenda and preside over the general membership and Board meetings.
  - c. Maintain voting rights for all matters.

- d. Along with the Treasurer, shall establish a bank account for all revenues and expenses related to the operation of the South of Sixty Club.
  - e. Review and approve/reject Event(s) paperwork submitted by the Social Events Director
  - f. May be the second signature on the Club's bank account.
2. The Vice President shall:
- a. Perform the duties of the President in the event of the President's absence.
  - b. Serve as the Chair of the Communications Committee.
  - c. Assist the President as needed.
  - d. May be the second signature on the Club's bank account.
  - e. Review and approve/reject Event(s) paperwork submitted by the Social Events Director
  - f. Maintain voting rights for all matters.
3. The Secretary shall:
- a. Maintain a full and proper record of all Monthly Membership meetings and Executive Board meetings.
  - b. Maintain voting rights for all matters.
  - c. Review and approve/reject Event(s) paperwork submitted by the Social Events Director
4. The Treasurer shall:
- a. Along with the President, shall establish a bank account for all the expenses and revenues related to the operation of SOS.
  - b. Have charge and custody of, and be responsible for, all funds and securities of the Club.
  - c. Process requests for payment and keep an itemized account of all receipts and expenditures for monies due and payable to the Club.
  - d. Maintain updated deposit slips and signature cards for the banks, trust companies, or other depositories, as shall be selected.
  - e. Provide a written report of funds and expenditures to the Board each month for inclusion in the Minutes. The Treasurer shall be entrusted to provide accurate timely financial reports and supporting documentation. A monthly report shall be completed by the Treasurer containing all income and expenses for each month. An abridged report will be presented at the monthly membership meeting and the complete report available for members upon request.
  - f. Review and approve/reject Event(s) paperwork submitted by the Social Events Director.
  - g. Process Reimbursements supported by Events(s) paperwork submitted by the Social Events Director including charge slips, invoices, etc...
  - h. Maintain voting rights for all matters.
5. The Membership Director shall:
- a. Maintain updated membership lists.
  - b. Provide copies of the membership list for an event for the sign-in table at the general membership meetings.
  - c. Review and approve/reject Event(s) paperwork submitted by the Social Events Director.
  - d. Maintain voting rights for all matters.

6. The Social Events Director shall:
  - a. Serve as the liaison for the Social Events Committee, whose primary responsibility is to plan, organize and host one social event each month.
  - b. Provide support and guidance to any SOS member in good standing wishing to lead a SOS event dictated by interest.
  - c. Maintain and update all Event paperwork.
  - d. Submit the Event(s) paperwork to the Board and obtain approval of planned events.
  - e. Submit a monthly report to the Board that includes the upcoming social activities including any discrete events lead by SOS member(s) in good standing.
  - f. Maintain voting rights for all matters.
7. The Member-At-Large shall:
  - a. Maintain voting rights for all matters.

## **ARTICLE V: BOARD OF DIRECTORS**

### Section A: Compensation and Contracts

1. Members of the Board of Directors shall not receive any salaries for their services.
2. Any Board member may enter into any contract or execute and deliver any instrument in the name of and on behalf of the Club. Such authority may be general or confined to specific instances.

## **ARTICLE VI: COMMITTEES AND EVENTS**

### Section A: Committees / Coordinators

1. The South of Sixty (SOS) Club will include two (2) permanent / standing committees including, but not limited to:
  - a. Communications
  - b. Social Events
2. Standing committees shall be responsible for managing the routine functioning of the Club as follows:
  - a. Communications Committee shall incorporate the SOS website and the SOS Facebook page to ensure consistent communication across all channels.
  - b. The Social Events Committee shall be responsible for the standing monthly membership meeting.
3. Special committees shall be appointed with approval of the Board as need demands.

## **ARTICLE IX: AMENDMENTS**

### Section A: Amendments to By-Laws

These By-Laws may be amended by a simple majority vote of the Board.